

Wilmington Fire Protection District

Station 1

501 N Main St.

Wilmington, IL 60481

Phone: (815) 476-6675

Fax: (815) 476-0878

www.wilmingtonfire.org



The Wilmington Fire Protection District is seeking qualified applicants to establish an eligibility list for the position of Firefighter/Paramedic with the District.

Starting Salary: \$65,854.39

QUALIFICATIONS

- Applicant must be at least 21 years of age and under 35 years of age at the time of submission of an application unless otherwise provided by state or federal law
- Be a citizen of the United States
- Have a high school diploma or equivalent (GED)
- Possess a valid class B non CDL driver's license in the State of Illinois
- Be certified as a Basic Operations Firefighter or Firefighter II through the Office of the State Fire Marshall in the State of Illinois prior to conditional offer.
- Be certified as a Paramedic in the State of Illinois (IDPH EMT-P) prior to conditional offer.

Applications will be available to qualified candidates June 29th, 2023 – August 11th, 2023 between the hours of 8:00am-3:00pm, Monday-Friday at Station #1, 501 N. Main Street, Wilmington, IL. ***You may also download the application online at www.wilmingtonfire.org under the Employment tab.***

Completed application must be returned to the above address IN PERSON no later than 3:30 pm on August 11th, 2023. Failure to complete the application in its entirety shall be grounds for rejection from the process. Applicants must attend the following:

- Orientation/Written Exam: Friday August 11th, 2023 at 6 pm Sharp (No one will be allowed in the room after 6 pm)
- Oral Interviews: Monday August 14th, 2023
- Physical Ability: Must have a CPAT card with ladder climb issued no more than 365 days prior to conditional offer.

The Rules and Regulations of the Board of Fire Commissioners, Wilmington Fire Protection District, will govern all facets of the hiring process, a copy of which is available for viewing at the District's Station#1. If you have any questions please call (815)-476-6675.

Wilmington Fire Protection District
501 N. Main Street
Wilmington IL. 60481

Proudly serving our community since 1868

**FIREFIGHTER/EMT-B
FIREFIGHTER/PARAMEDIC
APPLICANT PERSONAL DATA QUESTIONNAIRE**

If no, have you applied for United States citizenship? Yes _____ No _____

13 Address _____

 Number & Street City State Zip

EDUCATION

14 **CIRCLE HIGHEST GRADE COMPLETED**

GED CERTIFICATE HIGH SCHOOL COLLEGE 1 2 3 4
GRADUATE SCHOOL M.A. Ph.D. OTHER

	Name and Address of School (include City and State)	Date(s) Attended	Graduate Yes / No
15	High School _____		
16	Undergraduate Education _____		
17	Graduate Education _____		
18	Trade Schools _____		
19	What college degrees have you attained? _____		
20	List course work relevant to position applied for: _____ _____		

MILITARY

21 Are you now or have you ever been in the military service of the United States?
Yes _____ No _____

22 Branch of service _____
Service Serial Number _____ Highest Rank Held _____
Type of Discharge _____

23 Give dates and location of active duty _____
City and State _____
Period of Active Duty: From _____ To _____

24 Are you now or were you ever an active member of any branch of the U.S. Military Reserve Forces or National Guard Unit? Yes _____ No _____
Rank _____

Unit _____ From _____ To _____

CONVICTION HISTORY

255 Have you ever been convicted of a crime other than minor traffic violations?

Yes _____ No _____

If "Yes," explain below:

DATE	POLICE AGENCY	OFFENSE	DISPOSITION OF CASE

26 List all traffic convictions and accidents you have had in the last ten years.

LOCATION (City-State)	APPROXIMATE DATE	VIOLATION	DISPOSITION

267 Have you ever been refused a driver's license? Yes _____ No _____

If yes, explain: _____

278 Has your driver's license ever been suspended or revoked? Yes__ No __

If yes, explain: _____

EMPLOYMENT HISTORY

List all jobs you have held for the last ten years. Include periods of unemployment. Put your present or most recent job first. Include military service in proper time sequence along with temporary or part-time jobs.

29 **Present (most recent) employer's name** _____

Phone _____

Address _____
Number & Street City State Zip

Job Description _____

Supervisor's Name _____

Do you object to our contacting them? _____

Reason for leaving _____

Employed _____ **to** _____ **Salary** _____ **Per** _____
month-year month-year

30 **Employer's name** _____ **Phone** _____

Address _____
Number & Street City State Zip

Job Description _____

Supervisor's Name _____

Do you object to our contacting them? _____

Reason for leaving _____

Employed _____ **to** _____ **Salary** _____ **Per** _____
month-year month-year

- 31 **Employer's name** _____ **Phone** _____
Address _____
 Number & Street City State Zip
Job Description _____
Supervisor's Name _____
Do you object to our contacting them? _____
Reason for leaving _____
Employed _____ to _____ **Salary** _____ **Per** _____
 month-year month-year
- 32 **Employer's name** _____ **Phone** _____
Address _____
 Number & Street City State
Zip _____
Job Description _____
Supervisor's Name _____
Do you object to our contacting them? _____
Reason for leaving _____
Employed _____ to _____ **Salary** _____ **Per** _____
 month-year month-year
- 33 **Employer's name** _____ **Phone** _____
Address _____
 Number & Street City State Zip
Job Description _____
Supervisor's Name _____
Do you object to our contacting them? _____
Reason for leaving _____
Employed _____ to _____ **Salary** _____ **Per** _____
 month-year month-year

34 Have you ever been suspended or terminated, other than from an economic layoff, from any prior employment? If yes, please explain: _____

35 Have you ever resigned from any employment position because of misconduct or unsatisfactory performance or while under investigation? Yes _____ No _____

If yes, explain: _____

36 Have you ever taken a civil service exam? Yes _____ No _____

Agency _____ Date _____ Position on List _____

Status _____

37 Are you currently on any eligibility list(s)? Yes _____ No _____

If yes, indicate position applied for, status on list and expiration date of each: _____

REFERENCES

Please list three adults not related to you and not former employers, who have known you for more than three years. All persons to whom you refer will be asked to appraise your character, ability, experience, personality and other qualities.

38 Name _____ Address _____

Home Phone _____ Business Phone _____

Occupation _____ Relationship _____

39 Name _____ Address _____

Home Phone _____ Business Phone _____

Occupation _____ Relationship _____

40 Name _____ Address _____

Home Phone _____ Business Phone _____

Occupation _____ Relationship _____

41 List organizations of which you are a member that relate to the position that you are applying for:

42 Explain your reasons for wanting to become a firefighter and/or paramedic: _____

- 43 Please review the enclosed job description for the position you are applying for, and state whether you can perform the essential job functions listed therein with or without reasonable accommodation.

Yes _____ No _____

- 44 If accommodation is needed, please explain: _____

- 45 Person(s) to be notified in case of emergency.

Name _____ Address _____

Phone _____ Relationship _____

Name _____ Address _____

Phone _____ Relationship _____

Name _____ Address _____

Phone _____ Relationship _____

- 46 I understand that I must provide the Fire Commission with a copy of my high school diploma, high school equivalent or post-high school education as evidence of completion **before I am eligible for placement on the District's eligibility list.**

- 47 I understand that if I am placed on any eligibility list, I will be fingerprinted, and a set of my fingerprints will be furnished to the Illinois Department of State Police and to the Federal Bureau of Investigation.

- 48 **Prior to employment,** all applicants must produce a valid driver's license or state identification card and one document listed below:

- *A birth certificate issued by the State Department, Form FS-545;*
- *A birth certificate issued abroad by the State Department, Form DS-1350;*
- *An original or certified copy of a birth certificate issued by a state, county or municipal authority, bearing a seal;*
- *Native American tribal documents;*
- *A United States citizen identification card, INS Form I-197, or*
- *An identification card for use of a resident citizen in the United State INS Form I-179.*

- 49 I further understand that it is my obligation to provide the Commission with up-to-date credentials and that the Commission will develop its eligibility list in accordance with the credentials on file with it.
- 50 I understand that I must submit a Wilmington Fire Protection District certification of physical condition form signed by my physician before I may participate in the physical ability test.

I HEREBY CERTIFY THAT I HAVE READ THE ABOVE QUESTIONS AND STATEMENTS, AND I CERTIFY THAT THERE ARE NO WILLFUL MISREPRESENTATIONS, OMISSIONS, OR FALSIFICATIONS IN THIS QUESTIONNAIRE, AND THAT ALL MY ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT ANY MISREPRESENTATIONS, OMISSIONS OR FALSIFICATIONS ON THIS QUESTIONNAIRE MAY RESULT IN MY APPLICATION NO LONGER BEING CONSIDERED OR IN TERMINATION OF MY EMPLOYMENT WITH THE WILMINGTON FIRE PROTECTION DISTRICT.

Dated at _____ Illinois, this _____ day of _____, 20_____.

Signature in Full _____

CONTINUATION SHEET

Question No.

Continuation of Answer

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

**WILMINGTON FIRE PROTECTION DISTRICT
AUTHORIZATION FORM**

I, _____, hereby authorize the WILMINGTON FIRE PROTECTION DISTRICT ("DISTRICT") and its agents, employees or representatives to obtain and use all information relating to my previous and current employment, education, military record, criminal conviction history, personal characteristics and all other information which may bear favorably or unfavorably upon my application for employment made to the DISTRICT. I also consent to the release to the DISTRICT of any and all medical records prepared during the medical examination I am required to undergo for employment with the DISTRICT.

I further release from liability any person or persons providing or receiving any such information in connection with this pre-employment investigation.

I understand that I will undergo a physical ability test as part of the application process and that such physical ability test shall subject me to vigorous physical exercise. I further understand that I should be in appropriate physical condition before performing the test and that I must submit the DISTRICT's CERTIFICATION OF PHYSICAL CONDITION form prior to participating in the physical ability test.

I also agree to indemnify and hold harmless the DISTRICT, its Board of Fire Commissioners, the individual trustees and commissioners, employees and agents against any claim or loss whatsoever, including but not limited to attorneys' fees and any cost of defense which arises directly or indirectly out of any injury which I might sustain in the physical ability test and/or application process. I also covenant that for the consideration of my application, I agree not to sue the DISTRICT, the individual trustees and commissioners, employees and agents for any injury, loss or damage as a result of such process including but not limited to personal injury, wrongful death, court costs, attorneys' fees and interest, in any manner caused directly or indirectly, including the negligent acts or omissions of the DISTRICT, its trustees and commissioners as well as its employees and agents.

Signature _____

SUBSCRIBED and SWORN to
before me this _____ day of

_____, 20____.

Notary Public

WE ARE AN EQUAL OPPORTUNITY EMPLOYER. This organization is committed to the policy of equal employment opportunity in recruitment, hiring, career advancement, and all other personnel practices. Your job related experience and other qualifications will be considered without discrimination on the grounds of race, color, religion, sex, national origin, age, or physical or mental handicap. All information provided in this application will be treated confidentially, and will be used only to help assure the best use of your abilities if you are employed with us.